

Wing Lee Development Construction Holdings Limited

榮利營造控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock code: 9639)

PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR ELECTION AS A DIRECTOR

Shareholders who wish to propose a person for election as a director (the “**Director**”) of Wing Lee Development Construction Holdings Limited 榮利營造控股有限公司 (the “**Company**”) shall follow the procedures set out below:

1. Any shareholder of the Company shall prepare a notice in writing indicating his/her intention to propose a person for election as a Director. The notice must state clearly the name, shareholding and contacts of the shareholder proposing a person to be elected as a Director; the name and contacts of the person that he/she is proposing to be elected, and the biographical details of such person, including his/her relevant qualifications, experiences and other details as required by rule 13.51(2) of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited. The notice must be signed by a shareholder.
2. The person proposed for election as a Director shall also prepare a notice in writing indicating his/her willingness to be elected.
3. Such notices shall be lodged at the Company’s share registrar in Hong Kong, Tricor Investor Services Limited, at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong.
4. The minimum length of the period, during which such notices are given, shall be at least seven (7) days and the period for lodgment of such notices shall commence no earlier than the day after the despatch of the notice of the general meeting appointed for such election of Directors and end no later than seven (7) days prior to the date of such general meeting.

These procedures are available in the English and Chinese language. In case of inconsistency, the English version shall prevail.

These procedures are made available on the website of the Company.